



## County Council Committee Minutes

### Personnel and Finance Committee July 20, 2020

The Personnel and Finance Committee of Spartanburg County Council met on Monday, July 20, 2020, in County Council Chambers of the County Administrative Office Building. In compliance with the Freedom of Information Act, notice of this meeting was provided in advance to the local news media and other interested parties. The following were in attendance: Honorable Bob Walker, Chairman; Honorables Jack Mabry and Whitney Farr, Committee Members; along with Honorables Manning Lynch, Michael Brown, David Britt, and Roger Nutt, Council Members. Also attending were Cole Alverson, County Administrator; Earl Alexander, Deputy County Administrator; John Harris, County Attorney; and Ginny Dupont, County Attorney.

#### I.

Chairman Walker called the meeting to order.

#### II.

- A. Mr. Cole Alverson, County Administrator, presented information in reference to a request from Human Resources to apply for the **"Let's Go 3.0 Eat Smart Move More" Mini Grant**. Mr. Tony Bell, Human Resources Director, and Ms. Ali Ellison, Wellness Coordinator, were not in attendance. The Human Resources Department requested approval to apply for this grant in order to do some upgrades to the kitchen at the Administrative Building. The intent is to be able to offer meals that are healthier in nature. By having healthy options available onsite, employees will be encouraged to make better food choices. No match is required on this grant. Motion made by Mr. Farr to approve submittal of the grant application. Motion seconded by Mr. Mabry and carried.
- B. Captain Mark Barry presented information in reference to a request from the **Sheriff's Office** to take an open Pilot position (Grade 67/15) and reclassify it as a Special Services Team Leader (Grade 67/15). The Sheriff's Office has had a part-time S.W.A.T. team in place since

Sheriff Wright has been in office. This person would be over all the special teams and all the Active Shooter presentations they do. The salary for this position will be \$6,000 less than the pilot's salary. Therefore, this change would result in a savings of \$6,000. Motion made by Mr. Mabry to approve request. Motion seconded by Mr. Farr and carried.

- C. Mr. John Harris, County Attorney, and Ms. Ginny Dupont, County Attorney, presented information in reference to a request from the County Attorney's Office to reclassify position #1962, currently a Legal Assistant, Grade 8, to its previous classification of Paralegal II, Grade 11. Mr. Harris stated that the County Attorney's Office has advertised for a Legal Assistant position and has been unable to attract candidates with the necessary skill set to meet the needs of the County Attorney's Office for that particular position as currently classified. Historically, the County Attorney's Office has had two paralegals. Motion made by Mr. Farr to approve request. Motion seconded by Mr. Mabry and carried.
- D. Mr. Michael D. Morin, Circuit Chief Public Defender, presented information in reference to a request from the **Seventh Judicial Circuit Public Defender's Office** to reclassify the Chief Public Defender position in the Cherokee Office (Position #1056, Grade 22) to a Senior Assistant Public Defender III (Grade 21). This item was carried over to the Main Meeting.
- E. Updated financial data and personnel vacancy reports were received.

Meeting adjourned.