



SPARTANBURG COUNTY
PERMIT APPLICATION FOR LAND DISTURBANCE
LESS THAN ONE (1) ACRE

Check use below:

- Residential Summ/PrivRd** **Residential Subdivision**
(Minor Subdivision) (Major Subdivision)
 Commercial Lot **Commercial Development**
(Minor Land Development) (Major Land Development)
 Clearing and Grubbing Plan **Utility**

All necessary information must be provided on this form

Date of application _____

1. Facility Name or Project Name _____ County _____
City/Town _____ County Tax Map # _____
2. Property Owner of Record _____
Address _____
Phone (Day) _____ (Night) _____ (Mobile) _____
3. Person Financially Responsible for the Land Disturbing Activity if Different Than Above
Name _____ Address _____
Phone (Day) _____ (Night) _____ (Mobile) _____
4. Agent or Contact Person (if applicable) _____
Address _____
Phone (Day) _____ (Night) _____ (Mobile) _____
5. Engineer, Technical Representative or Firm _____
Address _____
Phone (Day) _____ (Night) _____ (Mobile) _____
6. Contractor or Operator (if known) _____
Address _____
Phone (Day) _____ (Night) _____ (Mobile) _____

Date _____ **Reviewed by** _____ **Fee \$** _____

Surface Area of Land Disturbance _____

7. Fees: See Attached Fee Schedule, payable to Spartanburg County.
- The fee is paid at the Spartanburg County Planning and Development Department, 366 N. Church Street, Suite 700 at time of receiving grading permit.
 - For projects disturbing less than 1 acre, submit 3 sets of plans along with the original permit application and two copies to the Spartanburg County Public Works Department/ Engineering Division at 9039 Fairforest Road, Spartanburg, SC 29301.
8. Approximate Start Date _____ Approximate Finish Date _____
9. I hereby certify that all land disturbing construction and associated activity pertaining to this site shall be accomplished pursuant to and in keeping with the terms and conditions of the approved plans. I also certify that a responsible person will be assigned to the project for day-to-day control. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I am also aware that failure to insure that a competent contractor is used and follows the approved SWPPP can result in fines and imprisonment for violations.

 Owner/Person Financially Responsible (Print)

 Signature

10. I hereby grant authorization to the S.C.D.H.E.C. and Spartanburg County the right of access to the site at all times for the purpose of onsite inspections during the course of construction and to perform maintenance inspections following the completion of the land disturbing activity.

 Owner/Person Financially Responsible (Print)

 Signature

REMINDER

PLEASE HAVE A COPY OF THE PLANS WITH THE APPROVAL STAMP ON SITE AT ALL TIMES

**SPARTANBURG COUNTY
ENGINEERING (PUBLIC WORKS) FEE SCHEDULE - EFFECTIVE JULY 1, 2018**

Category	Standard	Plan Review Fees	Land Disturbance Fees
COMMERCIAL	Land disturbance greater than 5000 Sq. Ft. but less than 1 Acre	N/A	\$50 Per Project **
	Land disturbance that is 1 Acre or greater	\$1,000 *	\$140 Per Disturbed Acre **
RESIDENTAL DEVELOPMENT	Public or private development that includes new road and/or storm water infrastructure review and has a total disturbance of 1 Acre or greater	\$1,500 *	\$100 Per Disturbed Acre **
	Public or private development that includes new road and/or storm water infrastructure review and has a total disturbance less than 1 Acre	\$750 *	N/A
	Lot development, summary plat review, &/or lot grading that does not include new road and/or storm water infrastructure review	\$50 Per Lot *	N/A
OTHER	Utility Installation	\$1,000 *	\$140 Per Disturbed Acre **
	Clearing and Grubbing	Based on Proposed Use of Property at Time of Submittal (Either Commercial or Residential)	
ADDITIONAL PLAN REVIEW	Minor modification: requires less than 3 hours of field investigation and plan review services	\$400 *	N/A
	Major modification: requires more than 3 hours of field/plan review	\$1,000 *	N/A

*Fees paid to Public Works Department and must be included with the initial submittal package (checks made payable to Spartanburg County).

**Fees paid to the Planning Department at the issuance of a grading permit. Fees are not paid with the initial project submittal package.