

Procedure for Map Amendments

Map amendments may be proposed by the Spartanburg County Council or the Spartanburg County Planning Commission. Property owners may request map amendments, but only for a change in the District or Overlay District classification of their property or for a change in the classification of the Road that directly accesses their property. If another person or entity is representing the property owner(s) in the amendment request, a letter of agency must be submitted with the application. **(PZO Sec. 9.3.10)**

1. File an application with Spartanburg County Planning and Development and pay the fee of \$525.00 (plus \$25 for each additional posting). Copies shall be transmitted to the Planning Commission and to County Council.

2. The Spartanburg County Planning Commission shall review and make recommendations to the County Council on proposed amendments to the Performance Zoning Ordinance. The Commission shall make such recommendation within 30 days after the public hearing on a proposed amendment. Upon the expiration of the 30 day time limit, if the Planning Commission has not made a recommendation, the County Council may proceed to act as it deems proper.

3. A public hearing shall be held by the County Council before enacting or amending any zoning regulations or maps. Notices of such shall be handled as follows:

A. The Spartanburg County Planning and Development Department shall give notice in a newspaper of general circulation in Spartanburg County at least 15 days prior to the public hearing. If the proposed amendment is to the Zoning Maps, the notice shall specify the location, current zoning, and proposed zoning of the property involved.

B. At least 15 days prior to the public hearing, the Planning Department shall cause at least one sign to be posted on the property in question. The sign shall contain the nature of the requested change and time, date, and place of the public hearing, and shall be located so that it is visible from each public thoroughfare that abuts the property. If the application is for the change in classification of a road then signs shall be placed at the location(s) of the extent of the requested change.

C. Prior to the public hearing before County Council, the property owners adjacent to and across the road from the location of a proposed map amendment shall be notified by the Planning Department of the proposed amendment and the time, date, and place of the public hearing.

Important Items to Remember

- In making a decision on a map amendment application, the County Council may only grant an amendment to the extent outlined in Section 9.3.20 of the Spartanburg County Performance Zoning Ordinance.
- Upon enactment of an amendment by County Council, the Planning Department shall immediately cause said amendment to be placed upon the Zoning Maps or inserted into the text of the Ordinance.
- A map amendment request, which has been denied for the same property or substantially the same property, shall not be resubmitted within 12 months in the same form as previously submitted. The 12 months shall be measured from the date of the application. This shall not prohibit resubmittal if new facts are uncovered.