



Board of Voter Registration and Elections of Spartanburg County
366 N. Church, St. Room 1630
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MINUTES 10:00 a.m.
Board Meeting
Board of Voter Registration and Elections of Spartanburg County
July 1, 2021

- I. Welcome, call to order and Pledge of Allegiance and Oath:** *Chairman Thompson called the meeting to order. Ms. Johnson led the Pledge of Allegiance. Vice chairman Watson administered the Oath to Chairman Thompson and Chairman Thompson administered the Oath to all board members present.*

Board Members Present: Will Thompson, Don Watson, Dottie Broyles, Cindy Church, Wilhelmenia Johnson.

Staff Present: Adam Hammons, Director

- II. Public Participation:** *No Public Participation*

Dial-in Info: 1-864-598-7004
Extension: 7113
Participant Code: 223-228-71

- III. Review of minutes of May 14, 2021 meeting:** *Vice Chairman Watson moved to accept as submitted, seconded by Ms. Church and approved by a voice vote.*

- IV. Old Business – None**

- V. New Business –**

- i.** *Vice Chairman Watson requests the letterhead be updated to reflect recent changes in board members and director.*
- ii.** *The board requested to change the board meeting dates from every month to every other month, beginning in September.*
- iii.** *The board and director discussed board job function on Election Day and election night after polls close. Director Hammons shares his vision of the board serving as an oversight board, overseeing the process not performing tasks, this was accepted by the board.*
- iv.** *Vice Chairman Watson discussed the need for the Director to serve as the media contact and office spokesman, Director Hammons agreed that was the proper way to handle any media and will take that role moving forward.*

William E. Thompson, Jr, Chair
Dorothy A. Broyles - Secretary
Cynthia W. Church

F. Don Watson, - Vice Chair
Wilhelmenia Johnson

- v. *The board discussed having a staff member take and prepare the board meeting minutes going forward, and assigned Director Hammons with assigning that task to a staff member.*
- vi. *The board asked about the status of an open position in the office, Director Hammons shared that the budget was just approved and he would be working with HR and Finance in the coming month to get that process started.*

VI. Reconvene as Board of Canvassers to conduct the provisional ballot review and certify results of the June 29, 2021 special non-partisan elections for Reidville, Cowpens and Central Pacolet. *Chairman Thompson read the reconvene form and all members present signed it.*

- a. **Review unofficial results for each special election:** *Chairman Thompson read the unofficial results for each election and each board member had a copy.*
- b. **Review absentee ballots received after 7:00 p.m. June 29.** *None*
- c. **Review provisional ballots received for each special election. If any found valid, then ballots opened and results added into election total.** *None*
- d. **Review election check list.** *Director Hammons Reviewed the check list and advised the board the results were ready to be certified.*
- e. **Review official results and certify.** *Board reviewed Official Results and signed certification sheets.*

VII. Adjourn as Board of Canvassers and reconvene for normal Board meeting. *Vice Chairman Watson made a motion to adjourn, seconded by Ms. Broyles and approved by a voice vote.*

VIII. Miscellaneous: Director Hammons gave a Directors Report

- i. *Election Day – Smooth day, with low turnout*
- ii. *SCARE Conference – Director Hammons passed out an agenda for the conference and informed the board the conference will be held September 17, 2021 – September 22, 2021.*
- iii. *SEC Classes – Director Hammons discussed the Classes needed by board members for certification.*
- iv. *Board Member Contact Information – Director Hammons passed out a contact sheet for all board members.*

IX. Adjourn. Next meeting September 9, 2021 at 10:00 a.m. *Vice Chairman Watson made a motion to adjourn, Ms. Church Seconded, meeting was adjourned by a voice vote.*

Adam Hammons
Director

William E. Thompson, Jr, Chair
Dorothy A. Broyles - Secretary
Cynthia W. Church

F. Don Watson, - Vice Chair
Wilhelmenia Johnson